



CHECKLIST FOR VISA APPLICATION (SUBMITTED BY POST)

IMPORTANT NOTES:

Processing of lodgement by post will take **14 working days (3 Weeks)** from receipt of complete documents.

By lodging the application by post, the applicant agrees that it is their sole responsibility for any loss or damage incurred during delivery. The High Commission office will not entertain any claims relating to this.

	DOCUMENT TO BE COMPLETED	QUANTITY
1.	VISA APPLICATION FORM - print as single sheet - Accommodation Details to be filled in <i>Part C: Particulars of Sponsor</i> Please include phone no. and email address on the form under your address http://www.malaysia.org.au/forms/Form IM 47 - Visa Application Form.pdf	1
2.	VALID NATIONAL PASSPORT (at least 6 months validity at time of the proposed visit)	Original and 1 photocopy
3.	EVIDENCE OF CONFIRMED TRAVEL ITINERARY / AIR TICKET (For all flights entering and leaving Malaysia)	1 photocopy
4.	HOTEL BOOKING CONFIRMATION	1 photocopy
5.	RECENT WHITE BACKGROUND PASSPORT SIZE PHOTOGRAPH	1
6.	VALID AUSTRALIAN VISA : - Visa label - Printed Electronic Visa / Visa Grant Notice / Visa Entitlement Verification Online (VEVO) MUST be provided	1 photocopy
7.	LETTER FROM IMMIGRATION MALAYSIA (if applicable) (Visa With Reference – ONLY For those studying or working in Malaysia)	Original and 1 photocopy
8.	VISA APPLICATION FEE Money order or Bank Cheque (payable to MALAYSIAN HIGH COMMISSION) (Please refer to website for fees according to country) http://www.malaysia.org.au/travel7.html	
9.	EXPRESS POST PLATINUM PLASTIC ENVELOPE WITH SIGNATURE UPON RECEIPT FOR DELIVERY AND FOR SELF-ADDRESSED RETURN ENVELOPE	